

CRMG
Certified Risk Management Group LLC

Certified ISO 22301 Lead Implementer

Business Continuity Management Systems
Training Course & Examination

The logo for radar, featuring the word "radar" in a lowercase, sans-serif font. Above the letter "a" is a stylized radar dome icon consisting of a red semi-circle on top and a grey semi-circle below it.

THE RISK MANAGEMENT COMPANY

ISO 22301 Lead Implementer Certification Course and Examination

SUMMARY



No two disasters in the world cause equal damage. Between the unpredictability of natural disasters, information security breaches, and incidents of different nature, preparedness can make you stand out in the crowd and predict the future of your business.

In light of this, proper planning is essential to mitigating risks, avoiding consequences, coping with the negative effects of disasters and incidents, but at the same time, continuing your daily operations so that customer needs do not remain unfulfilled.

Organizations can make progress towards understanding and managing disasters, incidents, and risks by having a BCMS based on ISO 22301 in place. PECB designed this training course to prepare its participants to implement a business continuity management system (BCMS) in compliance with the requirements of ISO 22301. Attending this training course allows you to gain a comprehensive understanding of the best practices of the business continuity management system and to be able to establish a framework that allows the organization to continue operating efficiently during disruptive events.

LEARNING OBJECTIVES

- Gain a comprehensive understanding of the concepts, approaches, methods, and techniques used for the implementation and effective management of a BCMS
- Learn how to interpret and implement the requirements of ISO 22301 in the specific context of an organization
- Understand the operation of the business continuity management system and its processes based on ISO 22301
- Acquire the necessary knowledge to support an organization in effectively planning, implementing, managing, monitoring, and continually improving a BCMS



Day 1: Introduction to ISO 22301 and initiation of a BCMS

- Training course objectives and structure
- Management system standards
- Fundamental business continuity principles and concepts
- Business continuity management system
- Initiation of the BCMS implementation
- The organization and its context
- BCMS scope

Day 2: Implementation plan of a BCMS

- Leadership and commitment
- Business continuity objectives and planning of changes
- Business continuity policy
- Organizational structure
- Documented information management
- Competence and awareness
- Business impact analysis

Day 3: Implementation of a BCMS

- Risk assessment
- Business continuity strategies and solutions
- Business continuity plans and procedures
- Incident response plan
- Emergency response plan
- Crisis management plan
- Communication

Day 4: BCMS monitoring, continual improvement, and preparation for the certification audit

- Exercise programs
- Monitoring, measurement, analysis, and evaluation
- Internal audit
- Management review
- Treatment of nonconformities
- Continual improvement
- Preparing for the certification audit
- Certification process and closing of the training course

Day 5: Certification Exam





PECB is certification body for persons, management systems, and products on a wide range of international standards. As a global provider of training, examination, audit, and certification services, PECB offers its expertise on multiple fields, including but not limited to Information Security, IT, Business Continuity, Service Management, Quality Management Systems, Risk & Governance Management, Health Safety and Environment.

PECB helps professionals and organizations to show commitment and competence with internationally recognized standards by providing this assurance through the education, evaluation and certification against rigorous, internationally recognized competence requirements. Their mission is to provide our clients comprehensive services that inspire trust, continual improvement, demonstrate recognition, and benefit society as a whole.

The value of the PECB certification is strictly validated by the accreditation of the International Accreditation Service (IAS) under ISO/IEC 17024. PECB is an associate member of The Independent Association of Accredited Registrars (IAAR), a Full Member of the International Personnel Certification Association (IPC), IPC MLA Signatory Member, and a member of Club Ebios.

Why choose PECB as your preferred certification body?

GLOBAL RECOGNITION. Selecting the right organization to offer the finest qualitative training and to carry out your certification can be a great challenge. However, by choosing a certification body that is accredited, such as PECB, proves that we comply with the best practices. Professionals who pursue a PECB certification credential will benefit from recognition in domestic and overseas markets. Being accredited by some of the toughest and most reputable accreditation bodies in the world gives us global recognition.

COMPETENT PERSONNEL. PECB is acknowledged by the technically competent people it comprises that have relevant sector experience. All our personnel hold professional credentials and are constantly trained and monitored to ensure more than satisfactory outcomes for our clients.

COMPLIANCE TO STANDARD. It is essential for a certification to prove compliance to a particular standard, to ensure the fulfillment of principles and requirements, consistency and impartiality of certification and audit of management systems services. PECB accredited certifications are evidence of severe compliance with Standards and their conditions, therefore reflecting safety, reliability and superior quality.

EXAMINATION AND CERTIFICATION

The “PECB Certified ISO 22301 Lead Implementer” exam fully meets the requirements of the PECB Examination and Certification Programme (ECP). The exam covers the following competence domains:

- **Domain 1:** Fundamental business continuity principles and concepts
- **Domain 2:** Business continuity management system (BCMS) requirements
- **Domain 3:** Planning a BCMS implementation based on ISO 22301
- **Domain 4:** Implementing a BCMS based on ISO 22301
- **Domain 5:** Performance evaluation and monitoring and measurement of a BCMS based on ISO 22301
- **Domain 6:** Continual improvement of a BCMS based on ISO 22301
- **Domain 7:** Preparing for a BCMS certification audit



After successfully completing the exam, participants can apply for the credentials of Certified ISO 22301 Provisional Implementer, Certified ISO 22301 Implementer or Certified ISO 22301 Lead Implementer, depending on their level of experience. A certificate will be issued to participants who successfully pass the certification exam and comply with all PECB requirements.

Haydée Quiñones Berberena, PE

BS Industrial Engineering

Haydée is a director and president of CRMG. She is a subject matter expert in business continuity, risk management, liability analysis, quality management systems, safety, country codes and standards, worldwide regulatory compliance, fire safety, and insurance. She is also a PECB (Professional Evaluation and Certification Board) certified trainer in her fields of domain.

Haydée provides strategic and visionary services tailored to the quality management, business continuity and risk management needs of her customers. She offers technical, specialized solutions to organizations and executives relating to several ISO certifications including Business Continuity, Risk Management, Records Management, Quality Management, and Asset Management.

Certifications:

- Licensed Professional Engineer
- Certified Master ISO 22301
- Certified ISO 31000 Lead Risk Manager
- Certified Business Continuity Management System Implementer
- Certified Business Continuity Management System Auditor
- Certified ISO 9001 Quality Management Systems Implementer
- Certified ISO 55001 Asset Management Systems Auditor
- PECB trainer for ISO 9001, ISO 22301, and ISO 31000

CRMG

Certified Risk Management Group LLC

Certified Risk Management Group LLC (CRMG) is specialized in comprehensive consulting and training offerings in wide-ranging fields of management systems specialties that are based in risk management. CRMG is prepared to assist organizations in emerging risks, industry standards, and best practices.



Integrated management systems generate the capacity to incorporate diverse components and areas of an organization into one coherent system; thus optimizing the achievement of goals and objectives.

By focusing on understanding the client's requirements based on industry segment, organizational size, geographical footprint, and future growth plans, **CRMG works with the client in designing an integrated and cohesive management system program that is unique to their needs.**

CRMG combines the leading competence of its team with practical technologies and innovative processes. Their professionals are subject matter experts in diverse disciplines including Business Continuity, Enterprise Risk Management (ERM), Quality Management, Asset Management, Emergency Response, Health & Safety, Security, Fire Protection, Cyber Risk, Governance, and Liability Risk Control.



Radar is a worldwide network of risk management professionals specialized in information security, physical security, business continuity management, resilience, third party risk management, crisis management. Radar provides consulting, contracting, and training services worldwide in the public and private sectors such as the financial sector, the telecom sector, rail transport, the energy sector (including nuclear), airports and harbors, pharma & biologicals and many more.

The Radar team strongly believes in the use of proven frameworks, standards and methodologies that have been established based on knowledge sharing of best practices. Radar uses the Governance, Risk & Compliance (GRC) framework, the Enterprise Security Risk Management framework (ESRM) and ISO standards that refer to risk such as ISO 31000 Risk Management, ISO 27001 Information Security, ISO 28000 Supply Chain Security Management, ISO 22301 Business Continuity Management, ISO 55001 and 55002 on Asset Management, ISO 8000 Data Quality, and standards of professional organizations (e.g. ASIS, ISA, and ISSA).



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Solutions In

Risk Management, Business Continuity, GDPR,
Records Management, Security Risk Management,
Healthcare Risk Management, Liability Control,
ISO Standards, Project Management